

NFHS APPLICATION FOR SANCTION OF INTERSTATE AND INTERNATIONAL ATHLETIC EVENTS

SANCTIONING PROCEDURES

NOTE: The interscholastic community urges event sponsors to schedule interstate competition in a manner that minimizes the amount of time student participants will be absent from the regular school day.

- 1. Events that Require NFHS Sanctioning:**
 - a. Any interstate event involving two (2) or more schools which is co-sponsored by or titled in the name of an organization outside the high school community (e.g., a university, a theme park, an athletic shoe/apparel company).¹
 - b. Non-bordering events if five (5) or more states are involved.
 - c. Non-bordering events if more than eight (8) schools are involved. (Effective 8/1/02)
 - d. Any event involving two (2) or more schools that involves a team from a foreign country. The host school should contact the OSSAA office for an international sanction application. (The exceptions to this rule are Canada and Mexico which are considered “bordering states.”)²
- 2. Request for Sanction:** Only a member school of an NFHS member state association, or a school approved by such an association, or such an association itself, is eligible to request sanctioning through the NFHS Interstate Sanctioning program. *Any event seeking NFHS sanction must be sponsored by a member high school, approved high school or state association.*
- 3. Interstate Competition:** Interstate competition occurs when either teams or individuals who represent their schools travel across state lines to participate in competitive sports events, including but not limited to such events as “shoot-outs,” “show-cases,” “round-robin tournaments,” etc. Subject to Paragraph 3, no sanction is required from the NFHS office if all competing schools, regardless of the number of competing schools, are from states that border the host state unless the event is co-sponsored by or titled in the name of an organization outside the high school community.
- 4. Timelines/Fees:** This application for sanction should be sent to the state association of the host school ninety (90) calendar days or more prior to the event and must be accompanied by the host school’s processing fee of **\$100**, check or money order, per application made payable to the NFHS. **(Do not send cash.)** The sanction application must be received in the NFHS office sixty (60) calendar days or more prior to the event. The late fee for any application that arrives in the NFHS office 15-59 calendar days prior to the event will be **\$50** for a total of **\$150**. If the application arrives in the NFHS office less than 15 calendar days prior to the event, the late fee will be **\$150 plus a \$50 penalty for not forwarding the final list of actual entries for a total application fee of \$300. The penalty fee for not forwarding the final list of actual entries to the NFHS office twenty (20) calendar days prior to the event will be \$50. If the NFHS does not receive the late fees within five (5) calendar days prior to the event, the event will not be sanctioned, and the meet director will be notified they are running a non-sanctioned event.** There is no processing fee for International Athletic competition applications.
- 5. Names and Addresses of Invited/Participating Schools:** All sanction requests submitted to the NFHS office must be accompanied by the names and addresses of all invited/participating schools. In the case of cross country and track and field events, the host school will complete the sanction application and forward it to the host state association office with the list of invited schools so that it will arrive at the NFHS office 60 days or more prior to the event. **The final list of actual entries will be due to the NFHS office twenty (20) days prior to the event. If the list is not received five days prior to the event, the application for sanction will be disapproved, and the meet director will be notified that they are running a non-sanctioned event.**
- 6. Equal Treatment:** Schools participating in interstate competition, as well as the schools’ employees and agents, shall be treated equally. Examples of such shall include, but not be limited to, the following:
 - a. reduction or waiver of entry fee for one school must result in a reduction or waiver of entry fee for all schools;
 - b. appearance fee paid to one school must result in an equal amount of appearance fee paid to all participating schools;
 - c. expense reimbursements, if any, must result in equivalent payments to all participating schools, subject to reasonable adjustments for differing distances traveled;
 - d. share of proceeds/live gate paid to one school must result in equal share of proceeds/live gate paid to all participating schools.
- 7. NFHS Web Site:** Information regarding the status of an event that has requested NFHS Sanctioning will be posted at: www.nfhs.org/sanctioning.htm. If you have any questions regarding the status of your event, please contact the NFHS Sanctioning department at (317) 972-6900 Monday-Friday, 8:00 am-4:30 pm Eastern Standard Time.
- 8. Financial Report:** When NFHS sanction is required, the host school shall submit a financial report about the event to the NFHS on the accompanying form upon request.

¹ Competition involving border states, and all other configurations of interstate competition not requiring the sanction of the NFHS office, shall be sanctioned by the state associations involved according to their own procedures

² NFHS Bylaw 17 provides that each member state association shall approve and receive NFHS approval for competition by a member school against a school from a foreign country, except for two (2) school and three (3) school competition with a school or schools from Canada or Mexico which necessitates a round trip of less than 600 miles.

APPLICATION TO NFHS FOR SANCTION OF INTERSTATE ATHLETIC EVENT

(For use when NFHS sanction is required)

SECTION 1 (To be completed by host school)

Application Date: _____

Description of Event

Sport: _____ Girls Boys Date of Event: _____ Time of Event: _____

Sponsor(s): _____
Member high school/other sponsoring organization Street City State Zip

Name of Event: _____

Schools invited from the following states: _____

Number of participating schools: _____ (LIST ALL SCHOOLS & ADDRESSES ON BACK)

Entry Fee: Yes amount: \$ _____ No Admission Fee charged: Yes amount: \$ _____ No

Event will be managed by (state association approved school or other sponsor): _____

Name of Manager/Title: _____ Phone: _____ City State Zip
Fax: _____

E-mail address: _____

Description of Awards and Other Compensations and Maximum Retail Value (ribbons/trophies/t-shirts/practice uniform/waiver of entry fee travel expenses, etc.) to:

Table with 3 columns: Individual Student Athlete Participants Awards, Team Awards, Coach Awards. Each column has a sub-row for Maximum retail value =

Execution of this form constitutes an agreement by the principal of the host school to submit a financial report about the event to the NFHS on the accompanying form upon request. Execution also constitutes an agreement by the principal to assume oversight responsibility for the event.

Executed by: _____ Phone: _____ Date: _____
Principal of host high school (Signature/Printed Name)
(If a state association, rather than a school sponsors or co-sponsors the event, its executive director should sign here.)

E-mail address: _____

After completing Section 1, send form to state association of host/sponsor member school identified.

SECTION 2 ACTION BY STATE ASSOCIATION OF HOST SCHOOL

School membership: State Association Member School School Approved by State Association Non-Member School
Action: Sanction Event Do Not Sanction Event No Jurisdiction

If "No Jurisdiction." explain why: _____

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State _____

If event sanctioned, send copies to the NFHS sanctioning office.
If application is not sanctioned, return to applicant.

SECTION 3 ACTION BY STATE ASSOCIATION OF INVITED SCHOOL

School membership: State Association Member School School Approved by State Association Non-Member School
(If more than one school invited, please indicate member status of each school next to the listing on back of form.)

Action: Sanction Event Do Not Sanction Event No Jurisdiction

If "No Jurisdiction." explain why: _____

Limitations/Other Comments: _____

Signature of State Executive: _____ Date: _____ State _____

SECTION 4 ACTION BY NFHS

Event SANCTIONED by the following state(s): _____

Event NOT SANTIIONED by the following state(s): _____

The following state(s) declared NO JURISDICTION _____

Invite only schools from states indicating approved schools may attend.

NFHS Sanctioning Officer: _____ Date _____