

TO: OSSAA Officials
FROM: Ron Etheridge, Director of Officials [retheridge@ossaa.com]
SUBJECT: 2007-2008 School Year Officials' Enrollment Information
DATE: May 2007

1. The information in this memorandum and in the attached material is very important to you as an official. Please read it carefully and keep it with your other official's materials for reference. The information in this memorandum applies to the up-coming school year starting June 1, 2007 and ending May 31, 2008.
2. It is the responsibility of each official to notify the OSSAA of his/her address change. An official whose address changes and who does not notify the OSSAA, will be billed for additional rule books and examination(s) that are discarded by the postal service. College students should list their home address.
3. An individual becomes eligible to officiate for an OSSAA member school in a specific sport(s) by enrolling with the OSSAA as an official in the sport(s) and making a passing grade of 75% on the NFHS Examination for the sport(s). An official who does not complete his/her enrollment by testing and making a passing grade in the sport(s) in which he/she is enrolled will be "ineligible" to officiate for OSSAA member schools in the sport(s). An "ineligible official" who officiates for an OSSAA member school places himself/herself into a possible liability situation, jeopardizes the OSSAA catastrophic insurance coverage provided member schools, and causes the school to be fined. The official will also face disciplinary action by the OSSAA.
4. To enroll as an official for school year 2007-2008, print out the enrollment form, fill it out and send it in with the appropriate fee. Please read carefully all the information on the enrollment application. Also, signing the enrollment application confirms that an official has carefully read this entire memorandum. In filling out the enrollment application, check only the sport(s) in which you want to enroll during the 2007-2008 school year. **Print neatly and fill in all information spaces. Remember you must fill in the social security number space. Remember also, you must check (Yes or No) concerning the Oklahoma Sex Offenders Registration Act. Incomplete forms will be returned with no action taken.**
5. The OSSAA enrollment fees are \$45.00 for one sport in which an official enrolls plus \$15.00 for each additional sport during the 2007-2008 school year. The \$45.00 enrollment fee provides for membership in the Oklahoma Officials' Association (OOA), General Liability Insurance, \$300,000 Medical Benefit, \$250 Deductible, \$500 Dental Expense Benefit, \$10,000 Accidental Death and Dismemberment, and a Pre-Season Sport Guide for each Sport. Once an official has enrolled with the OSSAA and the official's packet for that sport has been mailed, or has been taken, there will be a \$10.00 processing fee for refunds.
6. There is a late enrollment fee of \$ 5.00 for each sport enrolled, for those officials who were enrolled the previous school year in that sport (2006-2007). New officials do not pay a late fee. For officials who enroll by mail, the postmark on the official's enrollment envelope will determine if the late enrollment fee will apply. The late enrollment dates for each sport will be as follows:

Fast-Pitch Softball	After July 1
Football	After July 1
Swimming	After July 1
Volleyball	After July 1
Basketball	After September 1
Wrestling	After September 1
Baseball	After January 1
Soccer	After January 1
Slow-Pitch Softball	After January 1
Track	After January 1

7. Enrollment in any sport or activity will be allowed after the last official enrollment dates if the enrollment is for an outside organization (Little League Baseball, Church Leagues, etc). The enrollment fee will be \$ 50.00 per sport. This enrollment is good for "only" the 2007-2008 school year. This is "only" a courtesy for outside organizations. Applicants must be at least 16 years of age to enroll.

8. Each official who enrolls in a sport(s) is assigned an OSSAA identification number. An official will have only one identification number, and it will remain the same each year that an official enrolls. An official's identification number will be the number on his/her OSSAA membership card(s). Membership cards are sent to officials after they have tested and passed the examination for the enrolled sport(s). OSSAA membership card for a specific sport(s), means the official is eligible to officiate in that sport "only". An official will use his/her identification number at local and state officials' rules meetings in order to receive credit for the respective meetings. Your OSSAA card is not, nor will it be used as a pass to enter games when you are not the assigned official.

9. In each sport enrolled, an official will be given two chances to pass the appropriate National Federation Part I Examination. The minimum score is 75 percent. In sports where a Part II Examination is used for rating purposes, an official will be given only one opportunity to pass the Part II Examination. Examination answer sheets will not be accepted by FAX.

10. **Out-of-state officials**, who are enrolled in their resident state's activities association for the current school year in a sport(s), may enroll in that sport(s), with the OSSAA for \$10.00 per sport. EXCEPTION: Texas football officials will pay \$20.00 for the NFHS Rule Books and Examination, but the fee does not include liability insurance. Out-of-state officials who are enrolled in the resident state's activities association for the current school year will not receive rule books for sport(s) in which enrolled, but must be tested by the OSSAA for record purposes and will receive information materials for those sports. Out-of-state officials who are tested and make a passing grade of 75 percent on their examination(s) will be eligible to officiate in Oklahoma in the tested sport(s). This must be done on an annual school year basis.

2007-08 Officials' Enrollment Dates for OSSAA Sponsored Sports

1. **Baseball**: Enrollment dates are June 1, 2007 through April 15, 2008. The late enrollment date is January 1, 2008. Baseball packets, including Part I of the 2008 National Federation Baseball Examination, will be mailed to 2007-2008 school year enrolled baseball officials during the third week of January, 2008. Baseball officials who were eligible during the 2006-2007 school year must enroll in baseball during summer 2007 (before August 1 in order to have the required liability insurance) to be qualified for 2007 fall baseball.
2. **Basketball**: Enrollment dates are June 1, 2007 through January 15, 2008. The late enrollment date is September 1, 2007. Basketball packets, including Part I of the 2007-2008 National Federation Basketball Examination, will be mailed to 2007-2008 school year enrolled basketball officials during the third week of September 2007.
3. **Football**: Enrollment dates are June 1, 2007 through October 1, 2007. The late enrollment date is July 1, 2007. Football packets, including Part I of the 2007 National Federation Football Examination, will be mailed to 2007-2008 school year enrolled football officials during the third week of July 2007.
4. **Fall Fast-Pitch Softball**: Enrollment dates are June 1, 2007 through October 1, 2007. The late enrollment date is July 1, 2007. Fast-pitch softball packets, including the 2007 National Federation Fast-Pitch Softball Examination, will be mailed to the 2007-2008 school year enrolled fast-pitch softball officials during the third week of July 2007.
5. **Spring Slow-Pitch Softball**: Enrollment dates are June 1, 2007 through April 15, 2008. The late enrollment date is January 1, 2008. Slow-pitch softball packets, including the 2007 National Federation Slow-Pitch Softball Examination, will be mailed to 2007-2008 school year enrolled slow-pitch softball officials during the third week of January 2008.
6. **Soccer**: Enrollment dates are June 1, 2007 through April 15, 2008. The late enrollment date is January 1, 2008. Soccer packets, including the 2007-2008 National Federation Soccer Examination, will be mailed to 2007-2008 school year enrolled soccer officials during the first week of January 2008.
7. **Swimming**: Enrollment dates are June 1, 2007 through October 1, 2007. The late enrollment date is July 1, 2007. Packets will be sent the third week of August 2007.
8. **Volleyball**: Enrollment dates are June 1, 2007 through October 1, 2007. The late enrollment date is July 1, 2007. Volleyball packets, including the 2007-2008 National Federation Volleyball Examination, will be mailed to 2007-2008 school year enrolled volleyball officials during the third week of July 2007.
9. **Wrestling**: enrollment dates are June 1, 2007 through January 15, 2008. The late enrollment date is September 1, 2007. Wrestling packets, including the 2007-2008 National Federation Wrestling Examination, will be mailed to 2007-2008 school year enrolled wrestling officials during the third week of September 2007.
10. **Track**: enrollment dates are June 1, 2007 through April 15, 2008. The late enrollment date is January 1, 2008. Track & Field packets, including the 2007-2008 National Federation Track & Field Examination, will be mailed to 2007-2008 school year enrolled track & field officials during the third week of January 2008.

2007–2008 OSSAA State Rules Meetings

(All Meetings Start At 7:00 P.M. Unless Otherwise Listed)

2007 Football Rules Meetings

August 6	Metro Tech (Springlake, OKC)	August 14	Wilburton (EOSC)
August 7	Ada (Pontotoc Tech Center)	August 15	Guymon High School
August 7	Ponca City High School	August 15	Duncan High School
August 8	Muskogee (Indian Capital Tech Center)	August 16	Bartlesville High School
August 9	Hugo High School	August 16	Woodward (High Plains Tech Center)
August 9	Tulsa Union Intermediate High School	August 20	Metro Tech (Springlake, OKC)
August 13	Clinton High School	August 20	Vinita High School
August 13	Eisenhower High School (Lawton)	August 21	Tulsa Service Center
August 13	Stillwater High School	August 21	Enid (O.T. Atry Tech Center)
August 14	Ardmore High School		

2007 Fast-Pitch Softball Rules Meetings

July 30	Putnam City High School	August 6	Broken Arrow High School
July 30	Vinita High School	August 6	Ada (Pontotoc Tech Center)
July 31	Eisenhower High School	August 8	Enid High School
August 1	Wilburton (EOSC)	August 9	Woodward High School
August 1	Clinton High School		

2007 Volleyball Rules Meetings

August 8	Jenks High School	August 15	Mustang High School
----------	-------------------	-----------	---------------------

2007 Basketball Rules Meetings

October 8	Metro Tech (Springlake, OKC)	October 17	Ada (Pontotoc Tech Center)
October 8	Vinita High School	October 17	Ponca City High School
October 9	Clinton High School	October 17	Antlers High School
October 10	Durant High School	October 23	Hobart High School
October 10	Enid High School	October 23	Tulsa Union Intermediate High School
October 11	Tulsa Service Center	October 24	Duncan High School
October 15	Ardmore High School	October 24	Metro Tech (Springlake, OKC)
October 15	Eisenhower High School (Lawton)	October 24	Guymon High School
October 15	Muskogee (Indian Capital Tech Center)	October 24	Okmulgee High School
October 16	Stillwater High School	October 25	Bartlesville High School
October 16	Wilburton (EOSC)	October 25	Woodward (High Plains Tech Center)

2007 Wrestling Rules Meetings

October 10	Perry High School	October 31	Ada (Middle School)
October 10	Pryor High School	October 31	Lawton High School
October 17	Midwest City High School	November 7	Weatherford High School
October 24	Tulsa Thomas Edison High School		

2008 Soccer Rules Meetings

January 16	Jenks High School	January 23	Bethany High School
------------	-------------------	------------	---------------------

2008 Slow-Pitch Softball Rules Meetings

January 23	McAlester High School	February 13	Westmoore High School
January 30	Hobart High School	February 20	Enid High School
February 6	Muskogee (Indian Capital Tech)		

2008 Baseball Rules Meetings

January 21	Stillwater High School	February 4	Vinita High School
January 23	Lawton High School	February 6	Tulsa Service Center
January 24	Putnam City High School	February 11	Clinton High School
January 28	Enid (O.T. Atry Tech Center)	February 13	Woodward High School
January 30	Durant High School	February 18	Muskogee (Indian Capital Tech Center)
January 31	Wilburton (EOSC)	February 19	Putnam City High School

2008 Track Rules Meetings

February 6	Muskogee High School	February 13	Weatherford High School
February 6	Woodward High School	February 20	Eisenhower High School (Lawton)
February 13	Catoosa High School	February 20	McAlester High School

OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION

PO Box 14590

Oklahoma City OK 73113-0590

APPLICATION FOR ENROLLMENT AS OFFICIAL
All Enrollment is by the SCHOOL YEAR

ID# _____ DATE _____

NAME _____ AGE _____ SOC. SEC _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

Phone: Home (____) _____ Phone: Work (____) _____ Phone: Cell (____) _____

Have you ever been enrolled with the OSSAA? Yes: _____ No: _____ Email address _____

Enroll me as an official for the school year 2007-2008 \$45.00 for the first sport (includes liability insurance). Must be at least 16 years old to enroll and 18 years old to officiate high school sports.

Each additional sport is \$15.00.

Late Enrollment fees will be \$5.00 per sport after the date listed if you were enrolled the previous year.

Table with 3 columns: ENROLLMENT DATES, Sport types (Fast Pitch Softball, Football, Swimming, Volleyball, Basketball, Wrestling, Baseball, Soccer, Slow-Pitch Softball, Track), and Late fee dates (\$5.00 late fee after July 1, \$5.00 late fee after Sept. 1, \$5.00 late fee after Jan. 1)

Check sports Desired: Baseball _____ Football _____ Volleyball _____
Basketball _____ Slow-Pitch Softball _____ Wrestling _____
Fast-Pitch Softball _____ Soccer _____ Swimming _____
Track _____

****Office Use Only ****Amount Paid: \$ _____ Cash _____ Check # _____ Money Order _____

SIGNED STATEMENT

- 1. I am in hearty accord with the policy of the OSSAA to promote clean and wholesome amateur sports in the secondary schools of Oklahoma and will cooperate with the officers of the OSSAA at all times to this end.
2. I will be a positive role model at all times for the youth with whom I come in contact on and off the activity areas.
3. I hereby certify that I have an accurate working knowledge of the rules of the sports in which I desire enrollment as an official.
4. I agree to take such examination(s) on rules and procedures as may be required, and to attend at least one of the instruments of instruction for officials that may be conducted by the OSSAA in the sport in which I desire enrollment.
5. I agree to make such reports as may be requested by the officers of the OSSAA.
6. I agree that I am an independent contractor for any athletic contest I am assigned to officiate and that I am not an employee of the OSSAA.
7. I agree that I assume all liability for injury to myself and waive any claim for any injury, loss, or damage against the OSSAA which may be sustained by the official during any game, contest or activity.
8. I agree that it is understood that the services of the official are provided as an independent contractor and that no medical insurance, workers compensation, unemployment insurance, or other benefit is accorded the official other than liability insurance provided through the OSSAA.

Are you registered with the Oklahoma Sex Offenders Registration Act? Yes _____ No _____

Signature _____ (Applicants Signature)