

BOARD OF DIRECTORS' POLICIES

I. RULE ENFORCEMENT

A. OFFICIALS TO GIVE EXPLANATION

The Board has inaugurated the policy that the athletic game or contest official who disqualifies a contestant for a violation of the game rules or is guilty of unsportsmanlike conduct of serious nature associated with an athletic contest, when aware of such, is to make a written report to the Association's office within twenty-four hours, giving the reason for the disqualification.

B. SPECIFIC RULING

A specific enumeration of the Board's action will be made on questions of eligibility of individual student or general problems presented for a decision.

C. WARNING

In addition to the specific ruling an official notice may be given a school or team that it is a matter of record that there has been an inexcusable violation of the Association's rules, or unethical or unsportsmanlike conduct in connection with an activity contest, and that such is not expected to happen again.

D. PROBATION

In addition to the specific ruling, a more severe type of penalty known as "Probation" may be given. A school or team on "Probation" may compete in regularly scheduled activities, but will not be eligible in one or more sports for any conference or Association championship, nor may the school or team enter an invitational meet in such sport or sports. Games played during a period of probation with schools which are members of a conference shall not count in conference standings. Any game played by a school or team during a period of probation shall not count in conference standings for the school or team on probation. It shall, however, count for its opponents.

E. SUSPENSION

In addition to the specific ruling made, a school may be suspended from membership in the Association and will not be eligible to compete with any member of this Association or the Association of any other state.

II. ALL-STAR CONTESTS - (FEBRUARY 16, 1977)

- A. Any all-star contest in which a student participates must be approved annually and in writing by the Oklahoma Secondary School Activities Association office. Forms are available for this purpose. A roster of those students participating may be required upon completion of the contest.
- B. Any student may participate in an all-star contest provided it is held prior to the end of the season in that particular sport. (The season ends with the state championship tournament or meet for that particular sport.)
- C. No all-star contest will be approved during the time from the end of the season in that particular sport until such time as all of the Association sponsored activities are completed (usually in May).
- D. Any all-star contest approved by the Oklahoma Secondary School Activities Association after the Association sponsored activities are completed (usually in May) shall be limited to graduating seniors only.
- E. Should a student who has completed his/her eligibility compete in a non-sanctioned all-star contest, said student may be denied a year's eligibility at the college level.
- F. Rule 18 of the Association Rules and Regulations Handbook states the Oklahoma Secondary School Activities Association shall have jurisdiction in sanctioning any all-star games held in the State of Oklahoma.

December 10, 1986 - The Board of Directors approved the endorsement of the following all-star contest regulation: A student may participate in not more than two all-star contests in each sport. Exception: Graduated seniors must comply only with the NCAA regulations.

III. CLASSIFICATION OF MEMBER SCHOOLS

For classification purposes in all activities, the ADM for any non co-ed school shall be doubled. Average Daily Membership adjustments shall be made for reclassification purposes when a receiving school increases by as many as ten students due to any of the following:

- A. Annexations, consolidations, and disbandments.
- B. Students completing the last grade offered in schools with more than eight grades, but less than twelve grades.

- C. Schools within a multi-school district that change their school district boundaries.
- D. Both the receiving and sending schools approving blanket transfers when a program is deleted.
- E. Schools having the same average daily membership (ADM) as reported by the State Department of Education to determine classification of schools for athletic competition.

When tied:

- 1. ADM will be figured using grades 9, 10 & 11 (dropping the senior class).
- 2. ADM will be figured using grades 10,11 & 12 (dropping the 9th grade class).
- 3. If still tied, the classification of schools will be determined by lot.

Note: The order in which they are listed will take preference. Ex. (a) takes preference over (b), (b) will have preference over (c).

- F. Recognizing that new non-traditional public secondary schools established in certain multi-school districts, including schools created pursuant to the Oklahoma Charter Schools Act, 70 O.S. § 3-130 *et seq.*, may seek membership in the Association, and that such schools: (a) do not necessarily have any geographic boundaries within the district in which they are located, (b) may have a lower actual or projected ADM than other secondary schools in the same district, and/or (c) may have an emphasis on certain curriculum areas, or programs for instruction of "high challenge" students or students at risk of not completing a high school education, which limit the time or resources available for interschool competitive activities, and recognizing that placement within a classification for an activity according to the non-traditional school's actual or projected ADM may result in inequitable participation opportunities, either for the school seeking to participate or for other schools within that classification, the Board of Directors adopts the following policy for the placement of such school within classifications for particular activities:

- 1. An non-traditional public secondary school seeking to join the Association, or to begin participating in a particular activity, will be asked to complete a classification placement form providing the following information:
 - a. the most recently calculated ADM, or for a school that has not yet operated for an entire school year, a projected ADM; the activity or activities in which the school expects to participate; the coach(es) or sponsor(s) for the activity; the number of students expected to participate in the activity; and the geographic boundaries, if any, for the non-traditional school within the school district in which it is located;
 - b. whether any students expected to participate have participated previously in that activity for another member school;
 - c. any meets, tournaments or contests in which the school will seek to participate;
 - d. any policies, standards, criteria, or preferences applied, if any, for enrollment or admission to the school;
 - e. any emphasis on particular curricular areas, or on programs of instruction unique to the district in which the non-traditional school is located;
 - f. the school's method for handling scholastic eligibility of student-participants;
 - g. whether and, if so, how credits will be given for participation in the activity;
 - h. description of any physical facilities to be used in connection with the activity; and,
 - i. an estimate of the funds to be used to support the activity.

The school will further, after initial consultation with the OSSAA staff, state a requested classification for the activity or activities in which they wish to participate, and will provide any further or supplemental information as might be helpful in determining the school's placement in an appropriate classification.

- 2. If the school wishes to participate in any activity beginning in the first semester, the classification placement form must be on file with the OSSAA staff by August 15 of the year in which the school wishes to begin participation, and if the school wishes to participate in any activity beginning in the second semester, the form must be on file by January 15 of the year in which the school wishes to begin.
- 3. Upon submission of the form, the OSSAA staff shall evaluate the information provided by the school and submit a report and recommendation on placement in a classification to the Board of Directors, and a copy of said report and recommendation shall be provided to the non-traditional school's designated representative, after which the Board shall vote on the placement of the school in a classification for the activity or activities in which the school wishes to participate.
- 4. In evaluating an non-traditional public secondary school for placement in a classification, the OSSAA staff and Board of Directors will consider the following factors:
 - a. the actual or projected ADM of the non-traditional school as compared with other secondary schools in the same school district, and as compared with schools against which the non-traditional school may be competing;

- b. the prior competitive experience of the coach(es) or sponsor(s) of the activity and the students expected to participate;
- c. the geographic boundaries, if any, of the non-traditional school within the school district;
- d. any policies, standards, criteria, programs or preferences that otherwise limit student enrollment or admission to the non-traditional school;
- e. whether the non-traditional school employs higher standards for maintaining scholastic eligibility to participate than the minimum standards established by the Association's Rules;
- f. whether and, if so, how, the non-traditional school gives credit for participation in the activity;
- g. how the physical facilities and activity budget of the non-traditional school compare with other member schools.

In making the placement determination, the OSSAA staff and Board will strive to ensure that the non-traditional school's students will have opportunities for safe and equitable competitive participation, and that the other schools in the classification in which the non-traditional school is placed are not substantially disadvantaged by the placement of the non-traditional school. Consistent with that purpose, the OSSAA staff and Board may therefore consider other and additional factors that may impact safe and equitable participation opportunities for a particular non-traditional school seeking to participate and for the other schools within any classification under consideration.

- 5. In submitting the classification placement form, the non-traditional school will acknowledge that its placement within a classification for a particular activity will be subject to review and reconsideration annually by the staff and the Board, and that additional or supplementary information may be requested from the school in connection with that review and reconsideration.

The OSSAA Board of Directors shall have the authority to make other ADM adjustments if any other unusual circumstance occurs.

IV. COACHES

Lay Coaches: Schools may use lay coaches to assist in their athletic program. These lay coaches cannot be in the team or squad area during contest unless school certified personnel is/are present in the same area. Under no circumstance may lay coaches be the person in charge of the school teams. Under no circumstances may a lay coach confer with game officials about interpretation of the rules. If a lay coach is ejected by a game official he/she is not permitted to coach (Rule 12, Section 3) that team for the remainder of the school year.

December 8, 1976 - The Board of Directors was asked to clarify an interpretation on student teachers as opposed to lay coaches. The Board gave the following interpretation: Student teachers may be used in the capacity of coaches provided they have been assigned to that particular school and a certificated teacher is present at each athletic contest. They may assume coaching responsibilities as designated by the regular coach or designated associate coach for that school.

STATE RULES MEETING REQUIREMENTS FOR COACHES - Each head coach of a varsity team in basketball, football, volleyball, soccer, wrestling, competitive cheerleading, track and field and golf shall attend an OSSAA state rules meeting for that sport for the current school year. If the head coach does not attend a meeting, an administrator or designee from that school shall attend. When the school is not represented, the head coach shall take and pass the rules examination for the sport. The OSSAA Board of Directors will establish the penalty for non-compliance.

V. CO-ED PARTICIPATION

If a school maintains separate teams in comparable sports for girls and boys, girls may not participate on boys' teams and boys may not participate on girls' teams. If a school does not sponsor separate teams in comparable sports then boys and girls may participate on the same team but must participate in the boys division.

Co-ed teams shall be defined as any team having one or more member of the opposite gender and all co-ed teams must participate in the boys' games, tournaments, meets etc. (Note: This policy permits girls to participate on the boys' baseball and football teams and to wrestle. Boys are not permitted to participate on girls' teams unless a co-ed division is sponsored by the OSSAA.)

VI. COMPLIMENTARY PASSES

- A. OSSAA Staff and Board of Directors will be issued two comp passes. Legislators will be issued two comp passes when requested.
- B. School administrators based on basketball classifications - Six for Class B schools graduating to twelve in Class 6A. Schools may purchase additional passes for qualified administrators. The administrators' spouse will also be eligible. Each pass will cost \$20. The check must accompany the annual comp pass form documenting administrators' titles in grades 7-12 when purchasing additional passes. Effective July 1, 1991.
- C. Member school board members and spouses - All member school board members and spouses will receive a comp pass when the superintendent supplies a list on a form prescribed by the association. Newly elected or appointed board members throughout the school year will also receive pass(es) when the name(s) are submitted on the school letterhead by the superintendent. Note: Please list the board member's spouse only if he/she attends play-off events.
- D. Coaches - OSSAA passes will be issued to athletic coaches and athletic directors in grades 7-12 from member schools. The spouse or guest is also eligible for a pass if listed by name.
- E. Hall of Fame Coaches - Hall of Famers including spouse will receive a comp pass.
- F. Retired member school administrators, retired coaches of twenty years, retired athletic directors in grades 7-12, active college coaches, and retired game officials (20 or more years) may purchase a pass for \$20. Documentation of retirement or employment must accompany the check. An additional \$20 will be required for the spouse with name of spouse submitted with the check.
- G. Complimentary passes may be issued to media personnel upon completion of the following:
 1. The press pass application must be completed and signed. (Applications may be picked up at the OSSAA office or mailed upon request.)
 2. A valid office address and phone number must be provided for verification. (No pager numbers.)

Verified press pass applications will be processed within 7 working days. Incomplete information submitted will delay processing. No "play-off passes" will be faxed! Only originals will be accepted at play-off events.

Approved recruiting services upon registering with the OSSAA may purchase no more than two passes per service for \$50.00 per pass.

A driver's license must be shown with all complimentary passes. The passes will not be valid to anyone except the cardholder as they are not transferable. Gatekeepers should quickly check the name on the pass against the name and picture on the driver's license. Anyone who tries to gain admittance on another cardholders' pass or anyone whose name is not typewritten or written in ink should not be admitted.

Note: \$10.00 will be charged to replace lost cards.

VII. MARKING ATHLETIC FIELDS

January 24, 1996 - It is the responsibility of the host school to meet all rulebook specifications for marking athletic fields. All lines shall be marked with non-caustic material. Neither lime, hydrated lime, other chemical derivatives of lime, or caustic materials of any kind may be used.

Failure to be in complete compliance with the above, or any safety rule or regulation, could result in a game forfeiture by the host school or it could eliminate the possibility for the school in hosting playoff contests.

VIII. ELIGIBILITY

November 6, 1980 - The Board of Directors was requested to make an interpretation of Rule 8 Section 1, paragraph (c) relative to its application to attendance areas in multiple school districts.

Ruling: The Board of Directors has determined that all attendance areas in all multiple school districts should be treated as separate districts for eligibility purposes and consequently Rule 8 Section 1, paragraph (c) and Rule 12 Section 5 should apply when the residence and migration of a student is made from one attendance area to another within the same independent school district.

IX. JUNIOR HIGH SCHOOL

The Board held that it is not the policy of the Activities Association to endorse or approve junior high championships in athletics; therefore, any publicity and any awards given in an approved invitational meet shall

not indicate that they are district, regional or state championship awards. Further, in approved invitational tournaments school teams shall be invited and not individuals from school teams.

When the senior high is a member of the Association, the junior high automatically is a member. The junior high consists of the seventh, eighth, and ninth grades and all interschool competition of teams from these grades are under the special junior high regulations of the Association. If ninth grade students are included on a team, then the team is limited to junior high schools only. Ninth grade students are eligible to participate on either or both the junior high and senior high teams. (See Junior High Manual Rule-12 Section-2)

Teams composed of students below the ninth grade may use students of any grade below the seventh grade, without such students being charged with a season of participation. Any such student must be eligible under the junior high regulations. The use of Association officials in matched or tournament games for such teams will be optional according to agreement of competing schools.

Schools that do not have a full four-year high school and have as much as the ninth grade are eligible for membership in the Association. Such schools are to be members of the Association to be eligible to compete with other member schools, either on the junior high or senior high levels.

Junior high teams are limited to two basketball tournaments, and individuals will be limited to two tournaments. A school could have a seventh grade junior high team, an eighth grade junior high team, and a ninth grade junior high team, or any combination of the three, but such team and individuals would be limited to two tournaments.

In the absence of specific rules in the junior high regulations, the senior high regulations will apply.

December 10, 1981 - The Board of Directors established a policy concerning a junior high wrestling student who is called upon to wrestle both the junior high and senior high matches on the same night. Ruling: It was the decision of the Board that the junior high policies should be expanded to restrict a junior high wrestling student from participating on both the junior high and senior high level on the same day or night.

X. SUMMER CAMPS/CLINICS, SUMMER LEAGUES, SUMMER TOURNAMENTS, SUMMER PRACTICE, AAU, ETC.

A. School personnel (those people who are designated as coaches or assistant coaches within the school district) or anticipated school personnel may coach in summer-time basketball and football leagues with the following restrictions:

1. School personnel or anticipated school personnel may not conduct summer-time practice in a direct or indirect manner. Any exception to the summer no-practice rule must be approved by the OSSAA (AAU, MAYB, Sooner State Games, other sanctioned events). No more than two players from a school district basketball team will be allowed to participate on an AAU, MAYB, team or other approved team, if school personnel or anticipated school personnel from the school district coach the team in a direct or indirect manner.
2. All summer league basketball, summer league football, and summer-time tournaments in which school personnel or anticipated school personnel coach in a direct or indirect manner, cannot be held before the school year concludes for the school districts participating and must conclude by July 15.

EXCEPTIONS:

- (a) Where OSSAA written approval has been given.
 - (b) Basketball games in sanctioned camps/clinics after July 15. No basketball camp/clinic will be sanctioned after the first full week in August.
 - (c) Students in grades 7-12 may participate on AAU and MAYB teams after all OSSAA state-sponsored activities are completed for the current school year.
- B. School personnel or anticipated school personnel shall be permitted to conduct summer training camps/clinics provided they comply with the following regulations: **NOTE:** A student shall be ineligible in basketball and/or football until reinstated by the Board of Directors if he/she participates in a summer training camp/clinic involving coaching that does not comply with the OSSAA summer training camp/clinic regulations
1. Any session of any summer athletic training camp/clinic involving student athletes in grades 7-12, cannot be held before the school year concludes for the participant's school district nor after the first full

- week in August. During the school year participants cannot attend basketball or football camps/clinics and will be subject to penalty.
2. No football camps (individual or team) will be allowed after July 15 using OSSAA member school facilities or sponsored by OSSAA member school football coaches.
 3. A student athlete shall be permitted to attend any number of summer athletic training camps/clinics for basketball and football, except they are limited to two team camps/clinics. Each student athlete is also limited to two summer-time tournaments. Each team camp/clinic cannot exceed seven days in length. Summer-time tournaments cannot exceed three days in length. **NOTE:** It is not required to sanction summer leagues or tournaments.
 4. No session of any summer training camp/clinic will be approved for more than two consecutive weeks.
 5. Only inter-camp practice sessions are permitted.
 6. An individual camp/clinic fee (Oklahoma average or normal tuition) shall be charged and shall be paid by the student athlete or his/her parents without concession.
 7. No awards having intrinsic value shall be offered or given to student athletes. T-shirts may be given as long as the T-shirt cost is included in the camp/clinic fee.
 8. Upon request, the summer training camp/clinic director shall submit to the Activities Association office a roster of those student athletes in attendance at the respective camp/clinic.
- C. **Individual Camp/Clinic Definition:** A summer athletic training camp/clinic is defined as a training session for a certain period of time for any participant in which supervision, direction, instruction, techniques, and skills are given in a sport which are designated to enhance the knowledge of a participant in that sport. Any session of any summer athletic training camp/clinic involving student athletes in grades 7-12, cannot be held before the school year concludes for the participant's school district nor after the first full week in August. Exception: No individual football camps will be allowed after July 15 using OSSAA member school facilities or sponsored by OSSAA member school football coaches.
- D. **Team Camp/Clinic Definition:** A team camp is defined as three or more schools where five or more basketball players, or seven or more football players, attend a camp/clinic and the players are kept together as a team during instruction, scrimmages, and/or games. An individual may attend no more than two team camps/clinics each not to exceed seven days in length. Any session of any team camp/clinic involving student athletes in grades 7-12 cannot be held before the school year concludes for the participant's school district or after the first full week in August. **Exception:** No football summer training team camp/clinic will be permitted after July 15 using OSSAA member school facilities or sponsored by OSSAA member school football coaches and the end of the upcoming school year for each respective school district.
- E. **Summer League Definition:** A summer league will consist of three or more schools participating together. All summer league basketball and football in which school personnel or anticipated personnel coach in a direct or indirect manner cannot be held before the school year concludes for the school districts participating and must conclude by July 15. **Exceptions:** Refer to OSSAA Rule X, Section A-2.
- F. **Summer-Time Tournament Definition:** School coaches or school personnel would be in violation of Board Policy X if they are coaching his/her school team in an AAU, MAYB, etc. tournament. A summer-time tournament is defined as a tournament consisting of six or more teams and will run no longer than three consecutive days. Teams shall be limited to two summer-time tournaments. Summer-time tournaments in which school personnel or anticipated school personnel coach in a direct or indirect manner, cannot be held before the school year concludes for the school districts participating and must conclude by July 15.
- H. **Johnson-O'Malley Funds:** The question of the use of Johnson-O'Malley Funds relative to summer basketball/football camps/clinics was reviewed by the Board of Directors and it was their decision that due to the original purpose of these funds, such funds could be used for this purpose.
- I. **Summer-Time Scrimmages:** Summer-time scrimmages are not allowed. A scrimmage type situation would be a violation of the OSSAA no-practice rule.

XI. USE OF FIREARMS AT ATHLETIC EVENTS

August 17, 1974 - The Board of Directors was asked to formulate a policy regarding the use of firearms at athletic contests. By an overwhelming expression of interest from the school membership, the Board of Directors has been requested and has formulated the following policy in this regard. "In the interest of safety, no firearms or explosive-type devices of any nature, such as those normally used in connection with football athletic contests, shall be permitted. The local game administration shall assume the responsibility in seeing that this policy is adhered to."

XII. MAKE-UP PLAYOFF GAMES ON SUNDAY

The Board of Directors approved a policy that allows the OSSAA staff to grant permission to use Sunday for playoff contests postponed by inclement weather. Approved Sunday games should not begin before 2:00 p.m. This policy would be enacted only under emergency conditions when further delays in playoff games could interrupt the next round of playoff games, when loss of school time could be avoided, and/or when cost of travel could be minimized.

XIII. ADMINISTRATORS OF ATHLETIC CONTESTS

Administrators of all athletic contests shall meet the game officials prior to the contest advising them of the game time, dressing facilities, pre-game and half time activities, etc. The game administrator should also record officials' I.D. numbers. After the officials enter the field or court, the administrator in charge shall advise the head official as to the location where the game manager will be during the contest(s) should a problem arise.

Someone should be designated to meet the officials to assure their safe return to the dressing room after the contest.

This applies to regular season as well as play-off contests.

XIV. FORMAL ANSWERS TO SCHOOL

Staff members should inform parents when appropriate in telephone conversations that formal answers will only be given to the school and in all cases written responses are only relayed to the school administrators.

XV. RESERVE FUND

Establish a goal, which allows the OSSAA to maintain approximately 20% of the operating budget throughout the school year. Rationale: A sufficient amount of surplus must be carried over on June 30 to meet operating cost before the basketball revenues are collected in February of the following school year.

XVI. REIMBURSEMENT POLICY

RATIONALE: Due to the increased number of services being provided by the OSSAA (academic awards, sportsmanship awards, new publications, academic competition, cheerleader competition, etc.) the Board of Directors believes that reimbursement policy should adhere to the following guidelines:

- A. Basketball and football will follow the written reimbursement formula as approved by the Board of Directors.
- B. All other reimbursements will be determined by the Board of Directors at their June board meeting.
- C. The formulas used for reimbursement will continue to be those previously published in the individual sport manuals.
- D. The established formulas may be adjusted up or down by the Board of Directors based on the total income of the OSSAA activities and the income of the individual sport.
- E. Reimbursement will not be paid to schools who file an inaccurate claim, or who have not filed their reports on officials on or before June 10 of the current school year.

XVII. MUSIC AT ATHLETIC EVENTS POLICY

Music groups are an integral part of the total school community. Bands are called upon to perform at numerous athletic events throughout the fall and winter athletic seasons. They can be a vital part to the game and create a wholesome relationship between schools and their students.

It is critical that directors from both schools know what their responsibilities are in preparing for the event and what type of behavior is expected from their band. Any agreement or plan should be in the hands of everyone involved. The home school management should notify the game official of half time, pre game and post game activities before the game is started.

A. GENERAL GUIDELINES

1. National anthem and school alma maters:
Each school should place emphasis on showing respect for the national anthem and school songs. Each school should stress that students remain absolutely quiet and still while these numbers are being presented.
2. Instructional periods:

The student council may arrange or conduct periods for when to yell, the reflection "booing" brings on the body as a whole, the danger of being placed on probation and the reputation in general that may come to a school when poor sportsmanship is exhibited. Principals of elementary and junior high schools should encourage their students to participate in good sportsmanship and should stress the importance of these guidelines.

3. Arriving and leaving the place of the game. The home team must furnish adequate protection for the visiting band while in the stands as well as when arriving and leaving the place of the game.
- B. FOOTBALL - School bands or musical groups. According to National Federation Rule, a standard halftime length will be 20 minutes. By mutual consent of the 2 teams, the halftime may be shortened to as little as 10 minutes, but no less.

It is the responsibility of the host school to contact the principal or band director of the visiting school no later than Monday the week of the game to see if the visiting school is bringing its band and if the band plans to march at half time, pre game or post game. NOTE: It is common courtesy for the visiting director to contact the host school's director, if the visiting school is bringing their band, and the visiting school's director has not been contacted by the host school's director. **Equal time must be allowed for both bands to perform.** Both bands must be allowed the opportunity to march at half time if they can perform and clear the field in twenty (20) minutes. The only exception is if the half time is being used for homecoming activities; or both bands cannot perform and clear the field in twenty (20) minutes. In this case, the visiting band must then be given the opportunity to perform at pre game or post game. The host school will need to find out the size of the visiting band and the length of the show if the band plans to march at half time, pre game or post game. The school band, large or small, should show respect for players on the field. The band members should also respect the performances of the other band.

PENALTY: Bands failing to follow time limits will be reported to the OSSAA and the OSSAA will notify the principal that their band might not be allowed to perform at half time, pre game, or post game at the next game. The band will not be allowed to perform at half time, pre game, or post game of the first game of the next football season if the violation occurs when there is not another game during the current season. **Game officials can call a "Delay of Game" penalty against the band if guidelines are not followed.**

1. Football playoffs
Both bands will be allowed to perform at half time. Ten minutes for each band.
2. General
 - (a) A policeman may need to be assigned by the host school to the visiting band and pep group for their protection.
 - (b) All uniformed student groups (bands, drill teams and cheerleaders) shall be admitted free whether or not they perform on the field.
 - (c) Pre game and post game band performances are permissible. Teams shall have three (3) minutes to reassemble before the start of the second half.
 - (d) Noisemakers should be used only after scores and as teams come on the field before the game and at half time.
 - (e) Playing During the Game: Play at time outs and quarters.

Injured Player: Bands are not to play when there is an injured player on the field and time has been called.

Playing when the Time Clock is On: Drums should not play all through the game but only with cheerleader yells and kick-offs. The bands may play when the clock is running but the playing must not interfere with the team being able to call plays in the huddle or the team being able to hear the quarterback at the line of scrimmage. The referee will determine if the band is interfering with the playing of the game. A penalty should not be called against a band unless it is a continued violation of the rule.

- C. BASKETBALL - School bands or musical groups
1. Bands are instructed to play only before the game, half time, between games, time outs and quarters. Bands are not to play when the time clock is on or when there is an injured player on the court and time

has been called. Exception: The band may accompany the cheerleaders with yells. Drums should not play all through the game but only with cheerleader yells.

2. Noisemakers are prohibited at OSSAA athletic events held in field houses and/or gymnasiums.

XVIII. MUSIC AND SPEECH PENALTIES

A. PENALTIES: Penalties are defined as follows:

Depending on the severity of the violation of rules or regulations either mandatory or prohibitory, the school and/or its representative (Music: band/orchestra/stage band/choruses/ all solo/ensembles/ honor groups/ etc./Speech: speech/debate/one-act plays/ etc. shall be subjective to one of the following penalties. NOTE: The board reserves the right to add to or take away from any of the following penalties.

1. **WARNING...Private or Public Reprimand:** A private reprimand may be oral or in writing in which the penalty(ies) shall be published in the OSSAA Newsletter.

Penalty(ies)

Rating Contest: (I, II, III, IV, V) the rating earned by its band, orchestra, stage band, choruses, all solo/ensembles, speech, debate, one-act play, etc. will be lowered one division. Any further violation during the warning period shall subject the school, or individual, to a more severe penalty. The school or individual may compete for a rating or award during this period.

Ranking Contest: A school or individual shall forfeit all rankings (band, orchestra, jazz band, Choruses, all solo/ensembles, honor groups, speech, debate, one-act play, etc. The school or individual may compete for a ranking or award during this period.

2. **PROBATION ...Public reprimand:** A public reprimand shall be in writing and the penalty published in the OSSAA Newsletter.

Penalty(ies)

A school or individual shall forfeit all ratings, rankings or awards received during the period of violation. The school or individual may not compete for ratings, ranking and awards during the PROBATION period until the school has taken action to show the OSSAA correction measures have been taken. Any further violation during the probation period shall subject the school or individual to a more severe penalty.

3. **SUSPENSION:** A school or individual shall forfeit all ratings, rankings, and awards during the period of violation. The school may not participate in OSSAA sponsored activities such as qualifying district, regional or state and/or invitational festivals and contests during the suspension period, not to exceed one year.

B. REPORTING VIOLATIONS

1. Any authorized representative of a member school may file a complaint against any school for violation of the rules and regulations of the Association. Such complaint shall be filed with the OSSAA officer responsible for non-athletics/or Executive Director of the OSSAA.
2. Upon receipt of a complaint, the OSSAA shall make an investigation of the charges contained in the complaint within a reasonable time. The penalty will be less severe if a school reports itself and/or the violation is found to be unintentional in nature. A more severe penalty will be issued if the violation was intentional.

- C. **POLICY ON NON-PAYMENT OF SPEECH AND MUSIC ENTRY FEE - Non-payment of Speech and Music Entry Fee.** Schools that have not cleared their financial obligations (Entry Fee/Drop Fees) by April 15th will be placed on WARNING, if not cleared by May 15th will be placed on PROBATION, if not cleared by June 15th will be placed on SUSPENSION and will be ineligible for participation in OSSAA Speech and Music Events the following year until bills are cleared.

XIX. OSSAA MUSIC & SPEECH SANCTION & PARTICIPATION POLICY - SEE MUSIC OR SPEECH MANUAL

XX. PRAYER AT ATHLETIC EVENTS

October 21, 1992 - The United States Supreme Court, in an opinion entitled Lee v. Weisman, 505 U.S., 120 L.Ed.2d 467 (1992) held that a non-denominational prayer offered at a high school graduation exercise violated the establishment of religion clause of the First Amendment of the United States Constitution. Although the decision in Lee did not specifically address prayers at public secondary school activities events it appears that the rationale utilized by the United States Supreme Court in reaching its decision in Lee could apply to other high school events, including high school activities events.

The OSSAA takes no position on whether a particular school and/or school district should authorize or allow prayers at public secondary school activities events during the regular athletic season. Each member of the

OSSAA should seek advice from its own counsel on the impact, of the decision in Lee v. Weisman to its regularly scheduled activities. However, out of an abundance of caution and at the advice of legal counsel, the Board of Directors of the OSSAA on October 21, 1992 voted 8-4 that public prayer will not be given at those high school activities events in which the OSSAA has substantial involvement. This includes post-season play-off contests and championship contests in all events regulated by the OSSAA.

XXI. RECOMMENDATIONS FOR OUT-OF-SEASON PROGRAM RELATIONSHIP

- A. The mission of OSSAA member schools is to provide well-rounded individuals. The purpose of interscholastic athletics is to help educate boys and girls and not to prepare students for college athletics, which is a by-product of interscholastic participation available to less than 1% of high school athletes.
- B. For almost all students, specialization in a single athletic activity is not in their best long-term interests.
- C. Students should be encouraged by coaches, administrators and parents to participate in a variety of school activities, including more than one sport during the school year.
- D. Schools should not allow priority use of school equipment and facilities by non-school organizations which promote a philosophy contrary to A, B, and C above.
- E. There should be no promotion or publicity within a school for non-school programs which promote a philosophy contrary to A, B, and C above.
- F. Coaches should not engage in non-school activities during the school year which resemble in any way a school team practicing out-of-season, and thus violate the spirit of rules adopted by the OSSAA.

XXII. FUND-RAISING EVENTS

December 9, 1992 - Fund-raising events during the OSSAA championship play-off series are not allowed. Gimmicks such as basketball shooting contest, half-court shots, etc., are not permissible unless approved by the Association. This also includes raffles of any kind, including the game ball.

XXIII. BROADCAST AND TELECAST POLICY

The OSSAA Board of Directors waived the play-off broadcast fees in lieu of radio slots which are to be broadcast statewide by members of the Oklahoma Broadcasters Association. Any play-off telecast that is delayed as much as four hours will be at no cost to the TV station. The Executive Secretary shall have the authority to reject all requests.

A live telecast of any play-off game in any sport that is not already contracted must be negotiated with the executive secretary on or before Monday of the week in which the contest is to be played. Most situations are different in that the attendance could be reduced depending on weather conditions, geographics, etc. Therefore, the fees will vary not only in a particular sport, but also from contest to contest. The OSSAA shall have the right to reject any proposal. (Board action - April 21, 1993)

XXIV. ROYALTY POLICY

- A. What are royalty fees?
 1. An amount paid by the user of registered marks and or copyrights to the owner of the mark or copyright. In activities, a fee is paid to a team and/or association by vendors who obtain permission to use the official logo of the team and/or association on items produced by the vendor. Such items include game programs, souvenirs, and apparel among others.
 2. The words "Oklahoma Secondary School Activities Association", the letters "OSSAA", the official logo(s), the organization and the different activity marks are registered marks, and protected from unlawful use. These marks cannot be used without permission, and where applicable, without payment of royalty fees. Any school personnel when in doubt should call the OSSAA office for an interpretation. It is also the responsibility of the school to contact local vendors and make the vendors aware of the royalty policy if an interest exist to become involved.
- B. The OSSAA Playoffs
 1. Host schools for playoffs or local vendors may not use the OSSAA name or logo on merchandise other than printed material such as scorebooks or line-up sheets. Exception: Vendors may use the OSSAA name or logo on any merchandise if a contract exists between the OSSAA and the vendor.
 3. If a member school or individual contracts with an outside vendor to produce merchandise, which the school will either sell or allow an outside vendor to sell for a commission, the outside vendor is responsible for paying a royalty fee of 20% for the merchandise sold at retail price. The 20% royalty fee must be turned in to the tournament or meet chairman in which the chairman keeps one/half of the royalty fee for the host school and the other one/half is to be sent to the association with the financial

report. Each tournament chairman should ask every vendor to give a signed copy of the agreement. The host school could become liable if it does not have this signed agreement from the outside vendor.

C. Regular Season

At the option of each member school, the contemporary OSSAA logo may be incorporated into regular season programs and, line-up sheets even though the logo is not required to be used. In the event the member school chooses to include the OSSAA logo or name, the OSSAA royalty policy becomes applicable. Vendors nor the school may not use the OSSAA name or logo on merchandise such as T-shirts, sweatshirts, caps, etc.

D. Where are the Fees Going?

The fees will be minimal; however, any monies collected will go into the OSSAA general fund of the particular activity involved and will be distributed to that particular sport if an increase in reimbursements is feasible.

E. Exclusive Rights

The OSSAA Board of Directors voted to award a proprietor to sell T-shirts, caps, sweatshirts, etc. at all final state championship tournaments and meets in all sports which are sponsored by the OSSAA. The proprietor holds these exclusive rights and no other business, fund raising group, or any other organization can sell any souvenir which is in direct competition. OSSAA has the option for renewal of the contract.

Oklahoma High School State Championship Programs has the contract to do all state championship game programs and also has the option to do other play-off series in addition to the championship finals. Any one interested in making the programs for parts of the playoffs should check with the association office for approval. (April 21, 1993)

XXV. PRACTICE AT PLAY-OFF SITES

Practice or competition in athletics will not be allowed on a site after the site has been announced in any play-off activity except for a regularly scheduled contest or the host school may practice at the site if that is the team's regular practice site. (June 3, 1993)

XXVI. HIV AND HEPATITIS B RELATED TO INTERSCHOLASTIC ATHLETICS

(Please copy for appropriate personnel)

Member schools should understand that the following policy contains guidelines with which the OSSAA recommends.

OSSAA contest officials will be instructed to monitor situations in athletic contests in which an injury occurs that results in blood being present. Officials will follow the appropriate guidelines as set forth in this policy when those situations do occur. For purpose of emphasis, those guidelines which will be enforced are underlined.

A. BLOOD-BORNE PATHOGENS

Blood-borne pathogens such as Hepatitis B and HIV are serious infectious diseases which are present in blood as well as other bodily fluids such as semen, vaginal secretions and breast milk. While there are a number of other such blood-borne diseases, Hepatitis B and HIV are the most commonly known.

Hepatitis B is a virus which results in a dangerous inflammation of the liver. Its victims can suffer long-term consequences and re-occurrences, and the disease can be deadly if not treated. Although no transmission of Hepatitis B has ever been documented at a sporting event, anyone who anticipates direct or indirect contact with Hepatitis B infected individuals should be immunized. Note: For additional information refer to the Occupational Safety and Health Administration (OSHA) Exposure Control Plan.

HIV is the virus that causes Acquired Immunodeficiency Syndrome (AIDS), which weakens the immune system, thus making a person susceptible to infections their immune systems would normally fight off. At this time AIDS is incurable and deadly.

The precise risk of HIV transmission during exposure of open wounds or mucous membranes such as the eyes, ears, nose and mouth to contaminated blood is not known. Though the possibility of contracting HIV in this manner is generally considered to be less than the possibility of contracting Hepatitis B and other blood-borne viral infections, it is a serious threat.

Student-athletes, coaches and officials must understand that while it is possible for HIV to be transmitted by blood from one individual to another through an open wound, or a mucous membrane, the probability is

very low. However, since the chance of this occurring does exist, the appropriate precautions should be taken to ensure no transmission can occur and to be aware of the possible consequences.

B. PRECAUTIONS AGAINST TRANSMISSION OF BLOOD-BORNE PATHOGENS

The proper handling of body fluid spills should be a concern of teachers, coaches, officials and student-athletes. All concerned individuals must be aware that any time there is blood and/or other body fluids present, there is the possibility of an infectious disease being transmitted. However, this possibility can be reduced if a few common sense precautions are observed.

C. COMMUNICABLE DISEASE PRECAUTIONS

While the risk of one athlete infecting another with HIV/AIDS during competition is close to non-existent, there is a risk that other blood borne infectious diseases can be transmitted. For example, Hepatitis B can be present in blood as well as in other body fluids. Precautions for reducing the potential for transmission of these infectious agents should include, but are not limited to the following:

1. Routine use of gloves or other precautions to prevent skin and mucous membrane exposure when contact with blood or other body fluids is anticipated.
2. Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
3. The bloodied portion of the uniform must be properly disinfected or the uniform changed before the athlete may participate.
4. Clean all blood contaminated surfaces and equipment with an appropriate disinfectant before competition resumes.
5. Practice proper disposal procedures to prevent injuries caused by needles, scalpels and other sharp instruments or devices.
6. Although saliva has not been directly implicated in HIV transmission, minimize the need for emergency direct mouth-to-mouth resuscitation. Mouthpieces, resuscitation bags, or other ventilation devices should be available for use if possible.
7. Athletic trainers/coaches with bleeding or oozing skin condition should refrain from all direct athletic care until the condition resolves.
8. Contaminated towels should not be re-used and should be properly disposed.
9. Follow acceptable guidelines in the immediate control of bleeding when handling bloody dressings, mouthparts and other articles containing body fluids.
10. Refer to the specific sport rules for additional information.

D. GENERAL PROCEDURES FOR ACTIVITIES

1. Whenever a participant suffers a laceration or wound where oozing or bleeding occurs, the practice or game should be stopped at the earliest possible time, and the player should be escorted from the playing area for the appropriate treatment. The student-athlete should not return to the practice/game until the bleeding has been stopped and the open wound properly covered.
2. During a game or practice, if uniforms and other clothing become saturated with blood or other body fluids containing visible blood to the extent that the blood could be transferred from one person to another by touch, that part of the uniform should be changed and the skin cleaned with soap and water. Protective gloves should be worn any time another person's blood is involved. Cloth disposable towels/towelettes and gloves should be discarded properly. Proper disposal would be the use of a plastic-lined, closable trash container.
3. If enough blood is present that it could be transmitted to another person, upon removal of the clothing, the item(s) should be placed in a plastic bag and sealed until laundering. Clearly mark the plastic bag so those handling it know that it contains items soiled with blood.
4. If a player, coach, official, etc. has someone else's blood on his/her skin, the area should be washed with soap and water and wiped with disinfectant, such as isopropyl alcohol.
5. All athletes must cover any open wound.
6. Student athletes should treat and cover their own wounds whenever possible.
7. When administering first aid, disposable rubber gloves should be worn. A different pair of gloves should be worn for each treatment administered.
8. Any individual who has treated a wound or cleaned a contaminated surface should wash his/her hands with soap and warm water.
9. A student athlete should take a shower using a liberal amount of soap and warm water following the contest.
10. Towels which are used by athletes, coaches or officials should not be used to clean off any potentially contaminated surfaces.

11. All soiled linens such as towels and uniforms should be washed in hot water and in a detergent containing bleach, if possible.
 12. All coaches, athletes and officials should practice good hygiene. Towels, cups and water bottles should not be shared.
 13. Keeping locker rooms and other areas well ventilated and clean can also help in preventing other air-borne contagions from being transmitted.
- E. PROCEDURES FOR CLEANING WASHABLE SURFACES CONTAMINATED WITH BLOOD OR BLOODY FLUIDS
1. For small areas of contamination (i.e., droplets on wrestling mat, gym floor, pool deck, etc.)
 - (a) Have immediately available a squirt or spray bottle containing fresh bleach solution or an EPA-approved disinfectant.
 - (b) While wearing protective gloves, spray the contaminated area with the cleaning solution. Gloves used for cleaning contaminated surfaces may be single-use vinyl or latex gloves, or multiple-use general-purpose utility ("rubber") gloves. Use disposable towels to clean the contaminated surface. Repeat until all visible blood and other body fluids have been removed. Use clean disposable towels each time the procedure is repeated.
 - (c) Properly discard all contaminated disposable materials.
 - (d) Wash hands immediately after exposure. When it is not feasible to wash your hands immediately after exposure, an antiseptic in conjunction with clean cloth/paper towels or antiseptic towelettes should be used. Hands should then be washed in soap and water as soon as feasible.
 2. For large areas of contamination (i.e. large pools of blood, vomitus, or urine):
 - (a) While wearing protective gloves, use fresh bleach solution or an EPA-approved disinfectant.
 - (b) A two-bucket system is recommended - one bucket to wash the soiled surface, and one bucket to rinse. Detailed instructions are as follows:
 - (1) In bucket #1, dip, wring, and mop up blood or body fluids containing visible blood.
 - (2) Dip and wring in bucket #1, and mop a second time.
 - (3) Dip and wring out mop in bucket #1.
 - (4) Dip and wring mop in bucket #2, which contains clean disinfectant.
 - (5) Mop contaminated area again.
 - (6) Rinse and wring mop again in bucket #2.
 - (c) Properly dispose of the used cleaning solution from both buckets down a drainpipe.
 - (d) Soak the mop in a clean solution of EPA-approved germicide or fresh household bleach solution after use.
 - (e) Rinse both buckets in fresh bleach solution or an EPA-approved disinfectant after use. After rinsing the buckets, rinse the sink.
 - (f) Remove gloves and discard if they are not of the general-purpose utility variety. General purpose utility (rubber) gloves may be disinfected and re-used, but should be discarded if they are peeling, cracked, discolored, or if they have punctures, tears, or evidence of deterioration.
 - (g) Wash hands immediately even though protective gloves are worn. When it is not feasible to wash your hands immediately after exposure, an antiseptic cleaner in conjunction with clean cloth/paper towels or antiseptic towelettes should be used. Hands should then be washed in soap and water as soon as feasible.

XXVII. CONTEST FORFEITURE POLICY

The Oklahoma School Law - Section 921, the American Disability Act of 1990, the Family Rights and Privacy Act, the State Student Confidentiality Act, and possibly various other state and federal statutes prohibit the identification of/or discrimination against these students. The decision on whether or not to play must be made by each school. During the regular season, forfeitures and/or any forfeiture penalties shall be handled through local game contracts.

During the state playoff series, all teams will be assigned and schools not playing or forfeiting a game will be eliminated from further competition or have their standing reduced to reflect the forfeiture. (Adopted by the OSSAA Board of Directors on June 3, 1993.)

XXVIII. COACHES' ETHICS AND PROFESSIONAL STANDARDS

(Attention: Please see that all coaches have copies)

- A. Exemplify the highest moral character, behavior and leadership.
- B. Respect the integrity and personality of the individual athlete.

- C. Abide by the rules of the game in spirit, regardless of the consequences.
- D. Respect the integrity and judgment of sports officials, never baiting or taunting officials in any way, or seeking out an official during half time or at the conclusion of a contest.
- E. Demonstrate a mastery of and continuing interest in, coaching principles and techniques through professional improvement.
- F. Encourage and respect all athletes and their values.
- G. Display modesty in victory and graciousness in defeat.
- H. Promote ethical relations among coaches.
- I. Fulfill responsibilities to provide emergency health procedures and ensure an environment free of obvious safety hazards.
- J. Encourage the highest standards of conduct and scholastic achievement among all athletes.
- K. Seek to instill good health habits, including the establishment of sound training rules.
- L. Strive to develop in each athlete the qualities of leadership, initiative and good judgement.
- M. Achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.

XXIX. RECOMMENDATIONS FOR CROWD ACCOMMODATION AND MAINTAINING GOOD SPORTSMANSHIP

A. POLICY STATEMENT

Any high school having an interscholastic athletic program, before the start of the school year, should have a well-planned crowd control program. Personnel who should be included in developing the plan are: administrators, athletic director, coaches, supervisor of cheerleaders, band director, security personnel and the game announcer.

Printed copies of the final statement of the crowd control procedures should be distributed to all personnel involved in any way with the conduct of the game. The program should be developed to regulate three states: 1) before the contest, 2) during the contest, and 3) after the contest. Specific responsibilities should be outlined for all involved.

1. BEFORE THE CONTEST

If the athletic program is to be successfully administered, the athletic director must be concerned with the welfare of the fans and the student body. Since most high schools are in need of the additional revenue from gate receipts for financing the athletic program, all efforts must be put forth to make attendance an enjoyable experience, thus ensuring a return to other contests. Important pre-planning steps are:

- (a) Make sure that all facilities are clean and comfortable.
- (b) Staff adequate concession stands; if necessary, provide one for home and one for visitors.
- (c) Provide ticket booths with admission prices plainly posted.
- (d) Make available to visiting schools necessary game information: include directions for game parking, location of ticket booths, seating arrangement chart, ticket prices, game time, directions for reaching the site.
- (e) Provide supervised parking, when feasible.
- (f) Designate specific seating areas for students, bands, adults and visitors. If possible, opposing student bodies should be separated. If a reserved seating section is used, make sure that seats are clearly designated and that an usher is present.
- (g) Discuss with the student body the need for showing good sportsmanship to visitors. An informative presentation of game rules and their interpretations might be helpful.
- (h) Inform cheerleaders of the importance of proper timing of yells, display of good sportsmanship to visitors and cooperation with team, band and other activities.
- (i) Arrange for adequate police supervision.
- (j) Post in plain sight at the entrance to the stadium or gym a copy of the reasons for expulsion from the contest, e.g., use of alcohol, drugs, throwing objects, unruly behavior.
- (k) Assign officials to dressing facilities separated from both teams. Provide escorts for the officials when it appears that disturbances may develop.
- (l) In extreme circumstances metal detectors may be advisable.

2. DURING THE CONTEST

- (a) Provide for adequate supervision of students and facilities by the home school.
- (b) Be sure that visiting schools assume responsibility for supervising their students.
- (c) Plan an interesting half-time program.
- (d) To prevent long lines, assure extra help at concession stands during half time and at breaks.

- (e) Arrange for security facilities to prevent fans from getting on the field, around the players' bench area or directly into areas of competition.
- (f) Have P. A. announcer give the location of rest rooms, concession stands and lost and found station.
- (g) Provide a first-aid room for emergencies. Have an ambulance and doctor in attendance at home football games, if possible.

3. AFTER THE CONTEST

Planning for after the contest is probably the most important of the three stages in crowd control. Most incidents and encounters occur after the game when the fans are on their way home. Some of the most important considerations are:

- (a) Develop a procedural plan for the exit of teams, officials and spectators.
- (b) Direct the route for movement of all visiting school buses and all home team buses. (Include band, pep club buses, etc.)
- (c) Use the P.A. system to: 1) caution spectators about not walking on the floor or field, 2) give directions for leaving the area, 3) drive safely.
- (d) To facilitate orderly movement of traffic lines, provide directive (local police may help) supervision for cars leaving the parking area.

B. RESPONSIBILITIES - ADMINISTRATORS AND ATHLETIC DIRECTORS

1. Assign and delegate to the proper school official the authority for crowd control responsibility.
2. Convey to the delegated authority the seriousness of crowd control.
3. Review with the athletic director the responsibilities of the police before, during and after a contest.
4. Stress good sportsmanship. Work with the student body to better their attitude through assemblies and the school public address system.
5. Insist that the coaches conduct themselves in a manner conducive to good sportsmanship and clean athletics.
6. Inform visiting school as to where you want them to park their buses and see that the guests are greeted and escorted to the game site. Inform the guest cheerleaders and reserve athletes to stay at the game site (with security) until the varsity athletes are ready to leave. Escort cheerleaders, athletes and coaches to their bus. As the fans leave the game site after the contest, have security move with the flow. After the fans are to their automobiles, see that traffic flow is organized and moving quickly.
7. Provide separate, clearly marked seating areas for the adults, students and visiting bands. It is strongly recommended that the fans from the two schools remain in the area designated as "their" stands. Problems occur whenever there is a crossover of fans and dialogue takes place, e.g., taunting, name-calling, teasing, and derogatory cheering. On a positive note, a student cheering section can add a new dimension to your school spirit.
8. Provide for parking and have a host (manager or athletic director) greet the officials and escort them to their dressing facilities. These facilities should be private and include a shower. The officials' dressing room is off limits to all players, coaches, fans and news media personnel.
9. Acknowledge payment of officials prior to the game. As a courtesy to the official, provide soap, towel and refreshment.
10. After the game is over, see that security personnel go on to the playing area and escort the officials directly to their dressing room.
11. Remember, it takes very little to incite an already "up tight" crowd.
12. Provide visible police protection. This security force should have radio equipment which permits communications at all times. Security personnel need to know what you expect of them before, during and after the contest. They should have the philosophy of being there to provide a service - not just to look for a problem. A gentle but firm attitude is very helpful.
13. Encourage as many faculty members as possible to attend the athletic contests.
14. Insist that unruly spectators be removed from the premises. Take legal action against those who are guilty of assault or of disturbing the peace.
15. Outline to the students what is acceptable behavior at athletic events. Outline what will happen in cases of misconduct.

XXX. REGULATIONS FOR LOSS OF SCHOOL TIME FOR ACTIVITIES

The following regulation is from the State Department of Education Administrators' Handbook:

The State Board of Education encourages students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction

and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility and self-discipline. Since the educational merit of the co-curricular program is recognized, the goal of the State Board of Education is to facilitate a balanced education for each student. It is with the above goals and philosophy that the State Board of Education establishes the following attendance/activities regulations:

- A. It is the intent of the State Board of Education that the Superintendent (Principal in a dependent school district) and local board of education annually review the scheduling of activities so that minimal interruptions occur in the instructional program of a student.
- B. The maximum number of absences for activities, whether sponsored by the school or outside agency/organization, which removes the student from the classroom shall be ten for any one-class period of each school year. Excluded from the number is state and national levels of school sponsored contests. State and national contests are those for which a student must earn the right to compete. (The criteria for earning the right to represent the school in any activity or contest must be submitted in writing by local school sponsors and approved by the local board of education.)
- C. Each local board of education shall appoint, at the beginning of the school year, an Internal Activities Review Committee. This committee shall be responsible for reviewing and recommending any deviation of the activities policy to the local board of education.
- D. Each school district shall be responsible for maintaining an addendum to the attendance records to verify the conditions within the school system that apply to the above regulations.
- E. Procedures for filing complaints:
 1. A signed written complaint must first be filed with the local board of education. If the complaint is not resolved at the local level then the complaint should be filed with the Accreditation Section of the State Board of Education. Upon receipt of the complaint the Accreditation Section shall appoint a monitoring team to make an on-site visit and file a written report to the State Board of Education and Accreditation Section. This complaint must include a list of the name(s) of the student(s), dates(s) and class(es) missed which exceed Regulation 2.
 2. The school district shall provide to the monitoring team during the on-site visit the necessary records to verify or deny the violation as specified in the written complaint.
 3. The monitoring team shall submit a written report to the superintendent (principal in a dependent school district) and local board of education within 10 school days of the on-site visit.
- F. Upon the recommendation of the monitoring team superintendent (principal in a dependent school district) may be called to appear before the State Board of Education for determination of the appropriate action to be taken. In cases of flagrant violation state funds may be deducted/ withheld from the school district.

XXXI. ACADEMIC ACHIEVEMENT AWARDS (SEE BOARD POLICY FOR SEMESTER DEFINITION)

- A. Academic Achievement Awards
 1. Teams must meet all qualifications required of the respective activity in order to qualify.
 2. Entries that are mailed must be postmarked by the entry deadline in order to be considered. Entries that are faxed must be received in the OSSAA office the day following the entry deadline in order to be considered. Incorrect information submitted on the entry form will void the entry. Please report any corrections or changes on your academic application to the OSSAA office. The OSSAA will confirm finalists for the state championship award.
 3. The academic GPA will be based on a 4 point system and computed to the nearest one-thousandth percentile: A=4.; B=3.000; C=2.000; D=1.000. If you have a weighted grading system it must be converted to a 4 point system in computing the team GPA.
 4. All classes that count toward graduation shall be used in determining each individual students GPA.
 5. Teams will be eligible to receive one award each year in each activity. The award will be for the highest level of achievement.
 6. Music and Speech activities will be eligible for academic achievement certificates, and the distinguished academic plaques.
- B. Three levels of competition for academic awards
 1. Academic achievement certificate. Teams must have a minimum 3.25 GPA and rank in the upper 1/3 of their classification to qualify.
 2. Distinguished academic plaque. Teams must have a minimum 3.50 GPA and rank in the upper 10% of their classification.
 3. State Academic Champion: The highest girls team GPA and the highest boys team GPA will be declared the state academic champion for their respective class.
- C. Awards Presentation

1. Certificates and plaques will be mailed to the winning schools following the state championship event.
 2. The state championship trophy will be presented to the winning team at the state championship event.
- D. Team Qualifications
1. **Football** - The roster of academic achievement participants will consist of all team members who were participating in football at the conclusion of the final regular season game. This will include any team member who did not suit up for the final regular season game, but is participating in football. The GPA shall be based on the grades from the preceding semester. Applications must be postmarked no later than Friday, November 16.
 2. **Basketball** - 15 players (include all players if number is less than 15) suiting up for the first play-off game. The GPA shall be based on grades from the preceding semester. Classes B-A entries must be postmarked no later than February 13. Classes 2A-3A-4A entries must be postmarked no later than February 20. Classes 6A-5A entries must be postmarked no later than February 28.
 3. **Wrestling** - 14 wrestlers that wrestle in the regional tournament. If a team enters less than fourteen wrestlers in the regional tournament, they must have a minimum of eleven wrestlers to qualify for an award. The GPA shall be based on the grades from the preceding semester. Entries must be postmarked no later than February 11.
 4. **Baseball** - Spring baseball teams will be eligible for an academic achievement award. The 22 players in classes 6A-5A-4A-3A-2A-A-B (include all players suiting up if the number is less than 22) who suit up for the first district/regional tournament game will be eligible. The GPA shall be based on the preceding semester. The entries must be postmarked no later than April 21 for A-B; April 28 for 2A-3A-4A-5A-6A.
 5. **Fast-pitch Softball** - The roster of academic achievement participants will consist of the 22 team members or lesser number suited up for classes B-A-2A-3A-4A district tournament play and classes 5A-6A regional tournament play. The GPA shall be based on the grades from the preceding semester. Applications for classes B-A-2A-3A-4A teams must be postmarked no later than Monday, September 24 and Monday, October 8 for classes 5A-6A teams.
 6. **Slow-pitch Softball** - 22 players or the lesser number suited up for classes A-2A-3A-4A-5A district tournament and class 6A regional tournament. The GPA shall be based on the grades from the preceding semester. Entries must be postmarked no later than April 21.
 7. **Track** - A-2A - 10 athletes; 3A-4A - 12 athletes; 5A-6A - 14 athletes (All participants competing in the regional track meet should be included) based on the grades from the preceding semester. State Champion based on highest team GPA. Classes A-2A-3A-4A entries due no later than April 28. 5A-6A entries due no later than May 5.
 8. **Soccer** - 22 players or the lesser number suiting up for the last district soccer game. The GPA shall be based on grades from the preceding semester. Entries must be postmarked no later than April 29.
 9. **Golf** - A full team of 5 players that compete in the qualifying tournament. The state champion will be determined by the best team GPA. The GPA shall be based on grades from the preceding semester. All entries due on April 23.
 10. **Swimming and Diving** - Must have a minimum of 12 participants on the team excluding managers and trainers. The GPA shall be based on grades from the preceding semester. The entries shall be postmarked no later than February 7.
 11. **Tennis** - The roster of academic achievement participants will consist of the six team members competing in regional tournament competition. Six participants will be the minimum number in order to enter the academic competition. The GPA shall be based on grades from the preceding semester. Applications for girls' teams must be postmarked no later than Monday, April 21 and Monday, April 28 for boys' teams.
 12. **Cross Country** - A full team of seven participants that compete in the regional meet. The GPA shall be based on grades from the preceding semester. The state champion shall be determined on the best team GPA. The entries shall be postmarked no later than October 15 for Classes A-2A and October 22 for Classes 3A-4A-5A.
 13. **Volleyball** - 15 players or a minimum of nine suiting up for the regional tournament. The GPA shall be based on the grades from the preceding semester. Entries must be postmarked no later than September 24 for Class 4A and October 2 for Classes 5A-6A.

14. **Cheerleading** - The academic award will be based upon the entire competitive squad up to the maximum of 20. GPA shall be based on grades from the preceding semester. To be eligible for academic awards cheer squads must enter and compete in the OSSAA competitive cheerleading competition. The entries shall be postmarked no later than September 6.
15. **Music** - 85% of all members of High School instrumental, vocal or orchestral music departments entered in High School OSSAA competition (see music regulations for details and exceptions). The entries must be postmarked no later than March 7.
16. **Speech** - 85% of the total participants of the speech squad that entered the OSSAA regional tournament must be counted in the GPA. The GPA is based on the grades from the preceding semester and a minimum of (8) eight students in 1A-2A and a minimum of (10) ten students must be counted in 3A-4A. The entries must be postmarked no later than March 25. (See speech and debate regulations for details and exceptions.)

XXXII. TAUNTING

The OSSAA disapproves of any form of taunting which is intended or designed to anger, bait, embarrass, ridicule, or demean others on the basis of race, religion, gender, or national origin.

XXXIII. NON-DISCRIMINATION POLICY

It is the policy of the OSSAA and its member schools not to discriminate on the basis of race, religion, gender, disability, or national origin in its co-curricular activities. It is also the policy of the Association not to discriminate with any other practices or interactions that are necessary in the daily operation of the organization.

XXXIV. NOISE MAKERS

Boom boxes or any type of device that plays music, sounds, or voices, and noise makers of any kind such as air horns, cow bells, etc., that interrupt the normal game/contest procedures of announcers, bands, cheer squads, drill teams, or any other game/contest related activities, will not be allowed to function/operate. This will also apply to pre-game/contest and post-game/contest activities. This rule applies to both regular and post-season games/contests. Exception: Noisemakers or confetti are not allowed in basketball playoffs - See Basketball Manual.

XXXV. NON-TRADITIONAL SEMESTER DEFINITION

For OSSAA purposes the following definition will apply for those schools on non-traditional schedules. A semester is an approximate 18-week grading period used to divide the school year in half. (Note: Any question concerning a student's eligibility will be answered according to written OSSAA coverage established for the traditional semester schedule.)

XXXVI. ALTERNATIVE STUDENTS AND CLASSIFICATION

The OSSAA Board of Directors on October 14, 1998, voted the following: Schools receiving state aid on alternative students must count these students for OSSAA classification purposes. This board policy does not affect correctional schools. The Association will simply ask the State Aid Division of the State Department of Education to compute the number of students in grades 9, 10, 11 and 12 for classification purposes. Correctional or Out-of-Home-Placement students who are listed separately on the SDE Audit Report will not be counted for classification purposes. Adjustment requests for OHP or correctional students concerning the Regional Accreditation Officers' final audit of the attendance and membership records must be appealed in writing to the OSSAA office no later than two weeks after the completion of the RAO's dated report. The definition of correctional students will be determined by the OSSAA Board of Directors.

XXXVII. ELIGIBILITY IN THE SCHOOL OF SCIENCE AND MATHEMATICS (OSSM)

Any student currently attending the Oklahoma School of Science and Mathematics (OSSM) may retain his/her eligibility in their home district if the local board of education approves such participation.

XXXVIII. HAZING

Any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include, but not be limited to, whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug, or other substance, or any brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of the student or any other person, or which subjects the student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

The OSSAA Board of Directors and Staff wish to emphasize that hazing incidents have no place in the activity programs of our member schools. Further, the OSSAA encourages each member school to develop procedures to inform their students that this type of behavior is not acceptable and should not be tolerated.

XXXIX. SCHOLASTIC RULE FOR TRIMESTER SCHEDULES**A. SEMESTER GRADES**

1. A student on a trimester schedule must have earned a minimum of 8 credits counted toward graduation in which he/she was enrolled in during the previous 18-week grading period.
2. If a student does not meet the minimum scholastic standard he/she will not be eligible during the first six weeks of the next 18-week grading period.

3. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period.
4. Pupils enrolled for the first time must comply with the same requirements of scholastic eligibility. The passing grades required for the preceding grading period should be obtained from the records in the school last attended.

B. STUDENT ELIGIBILITY DURING A SEMESTER

1. Scholastic eligibility for a student will be checked after two weeks of a trimester and each succeeding week thereafter. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked. Methods should be devised to check weekly grades of Vo-tech students and all concurrently enrolled students.
2. A student must be passing in all subjects he/she is enrolled in during a trimester. If a student is not passing all subjects enrolled in on the day of the grade check, he/she will be placed on probation for the next one-week period. If a student is still failing one or more classes during the next week on the grade check day, he/she will be ineligible to participate during the next one-week period. The ineligibility periods will begin on Monday and end on Sunday.
3. A student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility. A student regains eligibility under Rule 3 with the first class of the new one-week period (Monday through Sunday).
4. "Passing grade" means work of such character that credit would be entered on the records were the semester to close at the time.

XL. FORFEITURE FOR USE OF INELIGIBLE ATHLETE

The minimum penalty for having allowed participation by an ineligible athlete in a team sport results in forfeiture of the contest(s) unless that particular athlete would have been approved on a hardship waiver had the school filed for the hardship at the appropriate time. By OSSAA board policy, a retroactive hardship waiver request may be made. If the request is simply an oversight and the student would have been approved, a forfeit will not be mandatory.

If the violation is determined to be the result of the athlete, parent, or guardian falsifying records or information provided to the school, the athlete is ineligible immediately and will become eligible as set forth by the board of directors. A school should not expect leniency if the student was not required to fill out the *New Student Form* signed by the student, parents, and school administrator. The school administrator should review the *New Student Form* with the student before certifying his/her eligibility.

If a student was clearly ineligible and has no consideration for a hardship waiver, a request by the student and/or school may be made to the OSSAA staff to waive the forfeiture of game(s) that the ineligible student was allowed participation. It will be the responsibility of the appealing school to prove by preponderance of evidence to the OSSAA Board of Directors' satisfaction that the contest(s) would have been won without this athlete's participation. It should also be understood that the opposing school(s) in the forfeited contest(s) would be allowed an opportunity to present their position on the issue. (Board Policy – November 10, 1993)

Criteria to determine an individual athlete's contribution to victory will include but not be limited to the following:

1. What were the individual's statistics from the game and when were they achieved?
2. How much playing time did the student participate during the game(s)?
3. Would this person be considered a team leader?
4. If this person would not have played, who would have played and what are his/her capabilities?
5. Is this person a role player and what is the significance of that role?
6. Where does this individual fit on the depth chart?
7. What was the contribution by the opposing player while this individual was in the game participating against him/her?
8. How does the role played by this player compare to the role he/she played in other games?
9. Was anyone aware that this athlete was ineligible prior to his/her participation?

XLI. ATTENDANCE AT NATIONAL FEDERATION ANNUAL MEETING

Initially, it should be pointed out that proper staff development is paramount for OSSAA administrators and the National Federation setting provides one of the few available forums with the appropriate dialogue and exchange of ideas to stimulate a positive and continued growth of the organization.

Additionally, Board of Director members require added insights as to trends, problems and the need for proper accountability - all of which are afforded at the annual National Federation setting.

Due to the stated requirements and needs the following attendance policy should be followed:

1. OSSAA Staff should attend the NFHS Summer Conference and attend the appropriate scheduled workshops in their assigned areas.
2. The OSSAA Board of Directors should attend the NFHS Summer Conference and attend workshop sessions that better able them to function as the oversight committee for the OSSAA, The board members should be prepared to share their gathered information at the August OSSAA Board Meeting.

If staff and board attend the meeting, their individual registration, travel, motel/hotel accommodations, meal allowance and small miscellaneous charges will be approved by the entire board at a regular meeting. Any person that attends the meeting other than staff and board will be at their own expense and will not receive any reimbursement from the OSSAA.

XLII. ADMISSION OF NON-PUBLIC SCHOOLS TO MEMBERSHIP

- A. Pursuant to OSSAA Rule 23, any non-public school offering instruction through grade 12 can be admitted to provisional membership upon a determination that the criteria established by that Rule, and any additional criteria established by the Board of Directors, have been met. This policy sets out the process for a non-public school seeking membership under this Rule and any additional criteria established by the Board of Directors. A non-public school seeking membership should review Rule 23 and this policy to determine if the school can comply with these criteria prior to applying for membership.
- B. A non-public school seeking membership pursuant to Rule 23 must submit an application to the Executive Secretary, on a form approved by the Board of Directors. The following material should be submitted with the completed application form:
 1. Proof that the school is fully accredited by the State Board of Education, or other accrediting organization recognized by the State Board of Education;
 2. True and correct copies of the school's current scholastic eligibility requirements for athletic participation, and written admission policies and procedures;
 3. If tuition and fees are required to be paid, true and correct copies of the school's written payment policies and procedures;
 4. If financial aid and/or tuition and fee remission are available, true and correct copies of the school's written policies and procedures concerning financial aid and/or tuition and fee remission;
 5. True and correct copies of the school's written policies and procedures that require coaches and booster organizations at the school to be educated annually about OSSAA Rules on eligibility, and the school's written policies and procedures intended to insure that students participating in the school's athletic programs have maintained their amateur standing;
 6. Identification of any other athletic association(s) to which the school belongs or has belonged, and written certification from the association(s) that the school is or was a member in good

- standing and has not been found to have violated any of the rules and policies of that association;
7. Written certification that the school has enforced age and periods of participation rules at least comparable to OSSAA, and that the school has not recruited or influenced students to attend the school for athletic purposes;
 8. A true and correct copy of the resolution from the school's governing board or authority pledging to abide by the Constitution, Rules, and Policies of OSSAA.
- C. In the application, the school shall state when the school wants to begin participation, the activities in which the school wants to participate, the classification levels that the school believes are appropriate, and the geographic area that the school believes should be designated for residence eligibility purposes pursuant to OSSAA Rule 8. The following information must also be provided with the application to help determine the appropriate classification and designated geographic area for athletic eligibility purposes:
1. The average daily membership (ADM) of the school for grades 9 to 12 for the current or most recent school year and the previous two school years;
 2. Total enrollment capacity for the school in all grades in which instruction is offered, and by division within the school, together with any projected enrollment in grades 9 to 12;
 3. Identification of the public school districts and/or non-public "feeder" schools from which the school draws its students;
 4. Identification of the principal administrators of the school and a description of their prior experience as school administrators;
 5. Copies of brochures, other promotional materials, and advertisements used at present and during the previous two years by the school to attract or encourage students to enroll at the school;
 6. The amount and percentage of the school's operating budget spent on athletics for the current or most recent school year and the previous two school years;
 7. Identification of any booster organizations for school athletic activities, along with the current officers of those organizations, and the amount and nature of any financial support provided by those organizations;
 8. The percentage of students in grades 9 to 12 participating in interscholastic athletic activities;
 9. For each activity in which the school expects to participate as a member school:
 - a. a description of the physical facilities used and available for use by the school in connection with that activity;
 - b. identification of the coaches, paid and volunteer, and a description of their compensation and prior coaching experience;
 - c. the number of years in which the school has competed in that activity;
 - d. the number of students participating in that activity during the current or most recent school year and the two previous school years;

- e. event or contest schedules and results, including significant awards and honors given to individual participants from the school, for the current or most recent school year and the two previous school years.
- D. The application and supporting materials must be submitted on or before April 1 if the school wants to begin participation in the following fall school semester. Depending on when the application and supporting materials are submitted, a school intending to participate in football, dual team wrestling, and/or soccer may not be permitted to participate in the championship playoffs or tournament in those activities during the first season following the application, because classifications and re-districting in those sports occurs on a two-year cycle and, in football, game schedules are often set long in advance of the season. Schools intending to participate in these sports should review OSSAA Rule 14 and consult with OSSAA staff about when the school may be able to begin participation in the championship playoffs or tournaments in those sports after membership has been approved.
- E. Upon receiving a completed application and supporting materials, OSSAA staff shall assess whether the school meets the criteria established under Rule 23 and this policy, and evaluate the school's suggested classification level and proposed geographic area for eligibility purposes. OSSAA staff shall visit the school at least once to review records, to interview personnel, to inspect facilities, to assess the accuracy of information and material provided with the application, and to evaluate the appropriate classification and appropriate geographic area for residence eligibility purposes. More than one school visit may be scheduled to complete this assessment and evaluation.
- F. Based on this review and evaluation, the Executive Secretary shall make a report and recommendation to the OSSAA Board of Directors about whether the criteria have been met. If the Executive Secretary believes the criteria have been met, then written recommendations on the appropriate classification and appropriate geographic area for residence eligibility purposes also must be provided.
- G. The school's application, and the Executive Secretary's report and recommendations, shall be considered at a scheduled meeting of the OSSAA Board of Directors. The school shall be advised of the report and recommendations, and notice of the meeting at which the application is to be considered shall be provided to the school, at least five business days in advance of the meeting. Representatives of the school shall be provided the opportunity to be heard on the application at the meeting. After hearing on the application, and the Executive Secretary's report and recommendations, the Board of Directors shall determine, by majority vote, whether the established criteria for provisional membership have been met.
- H. Provisional membership may be denied or withdrawn if it is determined that the school failed to submit any required information, or provided any false or misleading information in connection with its application or subsequent evaluation, or failed to cooperate in any evaluation process by OSSAA staff and designated representatives.
- I. If the Board of Directors has determined the established criteria have been met and provisional membership has been approved, then OSSAA staff shall conduct, prior to the school beginning competition, an orientation program concerning OSSAA Rules and Policies for the coaches, administrators, and officers of any booster organizations of the school. Coaches, administrators and officers of any booster organizations must attend this orientation program for the school to maintain its provisional membership.
- J. Upon approval of provisional membership, the school shall be assigned a mentor school. Administrators and coaching personnel of the mentor school should be available during the period of provisional membership to provide advice and answer questions for the provisional member school on establishing and administering policies and procedures to insure compliance with OSSAA Rules and Policies. The mentor school should not be a school that the provisional member school will or is likely to compete against in athletics, and preferably should be located within 100 miles of the provisional member school in the event that visits to the mentor school would be helpful to representatives of the provisional member school.

K. During the two-year period following approval of provisional membership, OSSAA staff, and/or its designated representatives, may visit the provisional member school, or request written reports from the provisional member school, to assist in assessing compliance with OSSAA Rules and Policies. Administrators, teachers, staff, coaching personnel, and officers of booster clubs must cooperate with OSSAA staff in providing information for these assessments, and OSSAA staff must be provided with reasonable access to school records for review. To the extent that any information provided or reviewed is supposed to be treated as confidential by law, OSSAA staff will maintain such information as confidential, and will only disclose such information if appropriate consent is given, or if legally compelled to do so by a court or government agency, or if such information otherwise has been released or disclosed.

L. If during the provisional membership period, the school is determined to have:

1. failed to submit any required information;
2. provided any false or misleading information in connection with its application or any subsequent evaluation;
3. failed to cooperate in any evaluation process by OSSAA staff and designated representatives;
or
4. violated any OSSAA Rules or Policies;

then the school may be subject to penalties as provided in Sections I-C and I-D of these Policies or, for more serious violations, expulsion or denial of continued membership may be considered. Expulsion from provisional membership or denial of continued membership requires a written report and recommendation from the Executive Secretary, and a majority vote of the Board of Directors, and the school shall be provided notice in advance and an opportunity to be heard before any such vote. Expulsion from provisional membership or denial of membership should be considered only when the school's demonstrated failures and/or violations indicate an inability or unwillingness to comply with OSSAA Rules and Policies, or a pattern of practices inconsistent with the objectives and mission of OSSAA and its member schools.

M. At the conclusion of the two-year period following approval of provisional membership, the Executive Secretary will make a report and recommendation to OSSAA's Board of Directors about whether provisional membership should continue, or whether the provisional status should end, or whether membership should be denied. In making this report and recommendation, the Executive Secretary must evaluate the following:

1. The accuracy and validity of information provided or made available to OSSAA in evaluating the school;
2. The effectiveness of the school's policies and procedures, and the school's enforcement of those policies and procedures, in insuring compliance with OSSAA Rules and Policies;
3. if any violations of OSSAA Rules or Policies were found to have occurred during the period of provisional membership, whether the school responded in a cooperative and constructive manner;
4. The continued appropriateness of the classification levels and the assigned geographic area for residence eligibility purposes;
5. Whether the school's activities have been managed and conducted in a manner consistent with the objectives and mission of OSSAA.

The Executive Secretary's report and recommendation shall be considered at a scheduled meeting of the OSSAA Board of Directors. The school shall be advised of the report and recommendation, and notice of the meeting at which the report and recommendation are to be considered shall be provided to the school, at least five business

days in advance of the meeting. Representatives of the school shall be provided the opportunity to be heard on the report and recommendation at the meeting.

After hearing on the Executive Secretary's report and recommendation, the Board of Directors shall determine, by majority vote, whether the provisional status should end and the school should be deemed a full member in good standing, or whether provisional membership is continued for an additional period, or whether membership should be terminated. The vote of the Board of Directors shall be based on the factors evaluated as outlined above. Membership shall not be denied unless the school, by reason of demonstrated failures and/or violations of OSSAA Rules and Policies, has shown an inability or unwillingness to comply with OSSAA Rules and Policies, or a pattern of practices inconsistent with the objectives and mission of OSSAA and its member schools.

XLIII. NON-PUBLIC SCHOOL BOUNDARIES ESTABLISHED BY RULE 23

- A. Lincoln Christian School—The boundary on the north will be on Pine Street from 129th E. Avenue, one mile to 145th E. Avenue. On the west, 129th E. Avenue 6 miles from Pine Street to 51st Street. On the south, from 125th E. Avenue to 193rd E. Avenue. On the east, from Pine Street down 145th E. Avenue to 41st east to 193rd Avenue and south to 51st Street.
- B. Oklahoma Christian Academy—The boundary on the east will be Sooner Road, from Waterloo Road to Memorial Road. On the north, Waterloo Road between Sooner Road and Pennsylvania Avenue. On the west, Pennsylvania Avenue, from Waterloo Road south to Memorial Road. The south boundary will be Memorial Road from Pennsylvania Avenue to to Kelly Avenue, at Kelly the line moves south to 122nd Street to Coltrane, at Coltrain the line goes back north to Memorial Road until it reaches Sooner Road.
- C. Christian Heritage Academy—The boundaries shall be as follows: North on Douglas to Reno; West on Reno to Bryant; South on Bryant to I-240; West on I-240 to I-44; South on I-44 to SE 149th (S 19th in Moore); East on SE 149th to Douglas.
- D. Wesleyan Christian School—The boundary is established as Bartlesville city limits.